



HEADINGTON RYE
OXFORD

HEALTH & SAFETY, COMPLIANCE AND TRANSPORT MANAGER, FULL TIME

Start date: As soon as possible

Salary range: £35k-£40k per annum

Headington Rye Oxford is a vibrant and welcoming school set in 23 acres of playing fields and grounds on the outskirts of Oxford. In an environment where individuals come first, Headington Rye Oxford is renowned for its commitment to academic excellence, pastoral support and an impressive range of extra-curricular opportunities.

Headington Rye Oxford is seeking a Health & Safety, Compliance and Transport Manager with the expertise to take responsibility for the co-ordination of health and safety within the School.

They will establish and maintain systems and processes to ensure policy development, implementation, monitoring and inspection. Key areas include risk assessment, delivery of training and promoting a positive health and safety culture. Utilising the principle of 'Plan, Do, Check, Act' in order to meet the regulatory requirements of relevant health and safety, environmental and fire safety regulations.

They will organise and access competent advice to enable the effective and efficient management of health and safety matters to reduce risk as far as reasonably practicable.

Acting as the Transport Manager, the individual is responsible for the management and compliance of our school vehicle fleet, minibus routes and drivers along with supporting the Shared Bus Partnership operations locally. This position requires someone who is flexible and willing to work outside normal hours where necessary and provides practical solutions to overcome challenges as they arise.

If you are interested in applying for this position please refer to our website:

www.headington.org for a job specification and application form. Please send your completed application form to recruitment@headingtonschool.com along with a covering letter.

Please apply immediately

Headington Rye Oxford is committed to safeguarding and promoting the welfare of children and young people. Applicants must be able to provide evidence of having the right to live and work in the UK and must undergo child protection screening, including checks with past employers and DBS and barred lists checks. The School expects all staff and volunteers to share this commitment. Headington Rye Oxford is an equal opportunities employer.



gsa

Registered Charity No. 309678

bsa

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